



Australian Government  
Department of Home Affairs

# Resilient Australia Awards 2019

## Submission Tips

Australian Institute for Disaster Resilience

Level 1, 340 Albert St, East Melbourne 3002

📞 +61 3 9419 2388 ✉ [raa@aidr.org.au](mailto:raa@aidr.org.au) 🌐 [www.aidr.org.au/raa](http://www.aidr.org.au/raa)

📘 AIDRnews 🐦 AIDR\_news 🌐 aidr

## About the Resilient Australia Awards

The Resilient Australia Awards celebrate initiatives that build whole of community resilience to disasters and emergencies around Australia, as well as images capturing resilience in action. The awards recognise collaboration and innovative thinking across all sectors.

Since 2000, the awards have recognised outstanding contributions in each state and territory in six categories: community, business, local government, government, school and photography. The program recognises a wide range of initiatives; with past projects centred on risk assessment and mitigation; education, training and research; and community engagement, as well as response and recovery.

Jurisdictional winners are considered for national awards – projects selected as national finalists will benefit from national exposure through a range of communication channels.

The Resilient Australia Awards is proudly sponsored by the Australian Government in partnership with the states and territories and managed by the Australian Institute for Disaster Resilience (AIDR).

**Entries in the 2019 awards must relate to projects or initiatives commenced after 1 January 2017 or demonstrate significant outcomes or enhancements since 1 January 2017.**

### Australian Disaster Resilience Glossary definitions

*The ability of a system, community or society exposed to hazards to resist, absorb, accommodate, adapt to, transform and recover from the effects of a hazard in a timely and efficient manner, including through the preservation and restoration of its essential basic structures and functions through risk management.*

[‘Resilience’ as defined by UNISDR](#)

*A serious disruption of the functioning of a community or a society at any scale due to hazardous events interacting with conditions of exposure, vulnerability and capacity, leading to one or more of the following: human, material, economic and environmental losses and impacts. The effect of the disaster can be immediate and localised but is often widespread and could last for a long period of time. The effect may test or exceed the capacity of a community or society to cope using its own resources, and therefore may require assistance from external sources, which could include neighbouring jurisdictions, or those at the national or international levels.*

[‘Disaster’ as defined by UNISDR](#)

*Emergency is sometimes used interchangeably with the term disaster, as, for example, in the context of biological and technological hazards or health emergencies, which, however, can also relate to hazardous events that do not result in the serious disruption of the functioning of a community or society.*

[‘Emergency’ as defined by UNISDR](#)

## Submission tips

- Don't leave it until the last minute! Leave yourself enough time to finalise the submission and submit by the closing date. Reminder emails will be sent to applicants with incomplete entries one week prior to the close of submissions.
- You will need to respond to each assessment question, as they are scored individually.
- Draft your responses in a Word document to review prior to submission. You can copy and paste the text into each application field within the online application system. *Please note that formatting such as bullets will not be transferred over.*
- Keep to the word limit – don't have spaces after your last word as this will increase your total word count. The system will not accept submissions that exceed the word limit.
- Write responses in your own words – do not plagiarise or copy text from elsewhere. Avoid repetition or padding.
- Be specific when talking about the achievements of the project – broad statements such as 'excellent results were achieved' will not be considered sufficient evidence. Provide the evidence as to why you can say this.
- Attach supporting material to support your submission. Ensure all supporting material is clearly relevant – unrelated material may detract from a submission.
- Where you are submitting a project on behalf of an organisation, an authorised person will need to approve the submission.
- Check your application before submitting. Is it complete and correct?
- A confirmation email will be sent when the submission is complete – if you have submitted and not received a confirmation email, please contact the AIDR Awards Coordinator via [raa@aidr.org.au](mailto:raa@aidr.org.au)
- Remember late applications will not be accepted.

### Contact details

Enquiries regarding the Resilient Australia Awards should be emailed to the AIDR Awards Coordinator via [raa@aidr.org.au](mailto:raa@aidr.org.au).

# Submission requirements

Projects and photos must be submitted online via the [Resilient Australia Awards Platform](#).

## Submission requirements

For all submissions, except the Resilient Australia Photography Award, a submission must include:

- responses to the three (3) assessment questions, outlining how the project makes a positive contribution to disaster resilience (see *Assessment questions*)
- any relevant supporting information, photographs and video footage.
- your organisation's logo as a high-resolution JPEG (300-500kB) to be used for promotional purposes if required.

**If the submission includes any material where the copyright or intellectual property rights are owned by a third party (including text, images and multimedia), the project team must obtain permission to include the material from the copyright owner and/or intellectual property rights holder.**

For the Resilient Australia Photography Award, all submissions must include:

- one high-resolution (300dpi) photograph that responds to the question: **What does disaster resilience in Australia mean to you?**
- the title of the photograph, the location it was taken and an extended caption that tells the story (300 words maximum)
- names and contact details for all identifiable individuals depicted in the photograph to comply with the *Privacy Act 1988*

Photos must be between 1.5MB-5MB in size and formatted as JPEGs. They must not contain or depict any objectionable or inappropriate content, including dangerous or inappropriate work practices. Photos containing objectionable or inappropriate content will be removed and deemed ineligible.

Where a photo is submitted by a photographer who is not the copyright owner, permission must be obtained from the copyright owner and their name and contact details supplied. Further, copyright owners submitting photos they did not take themselves must supply the name and contact details of the photographer.

In all categories:

- any applicants under the age of 18 must have the permission of a parent or guardian make a submission; and
- applicants are responsible for obtaining the express consent of all identifiable individuals depicted in their photo or supporting information, prior to submission; and
- all permissions and consents must be in writing and be provided to AIDR upon request.

## Use of images and other multimedia

For any images or multimedia submitted either to the photography category, or as supporting information to any other category, the copyright or intellectual property owner retains their rights. However, the applicant grants the Australian, state and territory governments and the Australasian Fire and Emergency Service Authorities Council Limited (AFAC), trading as AIDR the permission to use, reproduce, modify or adapt the images or multimedia for promotional, informational and/or publicity purposes **in relation to the Resilient Australia Awards program**, credited where practical to the owner.

Images or multimedia will not be used in other contexts without the express permission of the copyright owner.

### Disclosure and use of application information

In submitting an application for the Resilient Australia Awards, applicants grant express consent, to the Australian, state and territory governments and AFAC trading as AIDR, to make the project information, including photographs, publicly available for promotional, informational and/or publicity purposes **in relation to the Resilient Australia Awards program**. Examples of use include (but are not limited to) education, case studies, inclusion on government websites, social media content and publications.

In submitting an application for the Resilient Australia Awards, applicants give express consent to AIDR to share relevant personal information included in the application with the Australian, state and territory governments, for the purpose of the program. Your personal information and privacy are important to AIDR, and you can find information about our [privacy policy online](#).