



Flood Planning for Disaster Resilience Handbook

Project Brief

Context	<p>AIDR is contracted by Emergency Management Australia (EMA) to manage the Australian Disaster Resilience Handbook Collection ('Handbook Collection').</p> <p>The Handbook Collection provides guidance on national principles and practices for disaster resilience. The Handbook Collection:</p> <ul style="list-style-type: none"> • is the authoritative and trusted source of knowledge about disaster resilience principles in Australia • aligns national disaster resilience strategy and policy with practice, by guiding and supporting jurisdictions, agencies and other organisations and individuals in their implementation and adoption • highlights and promotes the adoption of good practice in building disaster resilience in Australia • builds interoperability between jurisdictions, agencies, businesses and communities by promoting use of a common language and coordinated, nationally agreed principles. <p>A Flood Planning for Disaster Resilience Handbook has been scheduled for development from a review of the following Manuals:</p> <ul style="list-style-type: none"> • Flood Preparedness – Manual 20 (2009) • Flood Warning – Manual 21 (2009) • Flood Response – Manual 22 (2009), and • Emergency Management Planning for Floods Affected by Dams – Manual 23 (2009).
Purpose	<p>The purpose of the Flood Planning for Disaster Resilience Handbook ('the handbook') is to:</p> <ul style="list-style-type: none"> • be the authoritative and trusted source of knowledge of flood planning for disaster resilience in Australia • provide clarity on the nationally agreed principles regarding flood planning for disaster resilience in Australia • identify and promote the adoption of good practice in flood planning for disaster resilience • build interoperability between jurisdictions, agencies, businesses and community leaders by outlining common language and coordinated, nationally agreed principles • align national disaster resilience strategy and policy for flood planning for disaster resilience by informing and assisting jurisdictions, agencies and other organisations and individuals in the implementation and adoption of these principles. <p>Where need and value are demonstrated, companion tools will be identified and developed to provide additional guidance and support to the handbook in these circumstances.</p>
Audience	<p>The intended audiences for the handbook are the people responsible for flood planning within their own jurisdictions, agencies, organisations, and communities. These agencies and organisations include Commonwealth, state, territory and local</p>



	<p>government departments, emergency management agencies and non-government organisations.</p> <p>The audience may also include community groups, educators, researchers, planners, businesses and the private sector that may also find content in the handbook that will be of value to them.</p> <p>It is expected that international organisations involved in flood planning will also use the handbook.</p>
Project Description	<p>The project will draw on and complement current and ongoing activity in flood planning and build on the capability and knowledge of organisations and individuals across the disaster resilience sector in Australia and internationally.</p> <p>The project will review and seek to address changes to flood planning and broader issues that have emerged since the publication of the previous manuals in 2009.</p> <p>A multidisciplinary expert reference group will inform the project and a content writer engaged.</p>
Outputs	<ol style="list-style-type: none"> 1. A project brief and project plan. 2. Engagement with and collaboration amongst the multidisciplinary reference groups and key stakeholders. 3. Environmental scan including needs assessment and gap analysis to inform handbook content and to reflect current good practice in flood planning for disaster resilience. 4. A published Flood Planning for Disaster Resilience handbook that will: <ul style="list-style-type: none"> • be published online with read, print, search and purchase functionality through the Australian Disaster Resilience Knowledge Hub and other AIDR websites. • be governed by a set of principles and guidelines to ensure compliance with the Australian Disaster Resilience handbook collection framework, policy and guidelines. • include a process for lifecycle management of the handbook. • include a framework for identifying and developing resources to support adoption and application of the handbook in practice. 5. National promotion of the Flood Planning for Disaster Resilience handbook.
Outcomes	<p>The Flood Planning for Disaster Resilience handbook will be developed with current and relevant content that will be easily accessible and useful for anyone involved in or interested in flood planning. The handbook will be recognised as a leading authoritative guidance in flood planning in Australia. It will be well-known and be referenced and form the foundation for development of more detailed, jurisdictional and agency relevant flood planning doctrine, plans and other documents.</p> <p>The project will increase general awareness of good practice principles in flood planning for disaster resilience.</p>
Project Working Group Membership	<p>The AIDR Handbook Advisory Group will oversee the project planning, scope and delivery.</p>



	<p>The AIDR Handbook Advisory Group will provide governance and guidance to the review of the handbook within the national disaster resilience handbook collection including guidance on scope, purpose and project delivery.</p> <p>Members of the Working Group will be selected based on their skills, experience and sector or area of interest which their organisation represents.</p>																										
Key Milestones	<table> <tr> <td>Writer Appointed</td><td>September 2019</td></tr> <tr> <td>Project brief and scoping</td><td>September - October 2019</td></tr> <tr> <td>Project working group convened</td><td>October 2019</td></tr> <tr> <td>Working group feedback on scope and content</td><td>October 2019</td></tr> <tr> <td>First draft</td><td>November 2019</td></tr> <tr> <td>Working group feedback on first draft</td><td>December 2019</td></tr> <tr> <td>Second draft</td><td>December 2019</td></tr> <tr> <td>Working group feedback in second draft</td><td>January 2020</td></tr> <tr> <td>Third draft</td><td>February 2020</td></tr> <tr> <td>Working group final substantive review</td><td>March 2020</td></tr> <tr> <td>Final draft and review</td><td>March-April 2020</td></tr> <tr> <td>Submitted to working group for sign off</td><td>April 2020</td></tr> <tr> <td>Submitted to DG EMA for sign off</td><td>April 2020</td></tr> </table>	Writer Appointed	September 2019	Project brief and scoping	September - October 2019	Project working group convened	October 2019	Working group feedback on scope and content	October 2019	First draft	November 2019	Working group feedback on first draft	December 2019	Second draft	December 2019	Working group feedback in second draft	January 2020	Third draft	February 2020	Working group final substantive review	March 2020	Final draft and review	March-April 2020	Submitted to working group for sign off	April 2020	Submitted to DG EMA for sign off	April 2020
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Related Documents	<p>Flood Preparedness - Manual 20, 2009 Flood Warning – Manual 21, 2009 Flood Response - Manual 22, 2009 Emergency Management Planning for Floods Affected by Dams – Manual 23, 2009 Australian Emergency Management Arrangements Handbook, 2019</p> <p>National Strategy for Disaster Resilience, 2011 National Disaster Risk Reduction Framework, 2018 Profiling Australia's Vulnerability: The interconnected causes and cascading effects of systemic disaster risk, 2018</p> <p>Please add other resources to be considered in the review process.</p>																										
About AIDR	<p>AIDR is a disaster resilience knowledge centre. We develop, maintain and share knowledge and learning to support a disaster resilient Australia. We work with government, communities, non-government organisations, not-for-profits, research organisations, education partners, and the private sector to enhance disaster resilience through innovative thought leadership, professional development and knowledge sharing.</p> <p>AIDR is funded by the Commonwealth Department of Home Affairs through Emergency Management Australia and supported by its partners, AFAC, Australian Red Cross and BNHCRC.</p>																										
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